

SACRED HEART COLLEGE (AUTONOMOUS) TIRUPATTUR
MINUTES OF THE TWENTY SIXTH ORDINARY MEETING OF THE
ACADEMIC COUNCIL HELD ON WEDNESDAY 11.04.2012

Members Present

Chairman: Rev. Dr. A. Maria Soosai, SDB, Principal

Heads of the Departments

Value Education and Skill Electives	:	Rev. Fr. K.M. Jose, SDB
Tamil	:	Mr. P. Selvakumar i / c
English	:	Dr. V. Prakash
Economics	:	Mr. A. Periyamayagasamy
	:	Mr. J. Missiadoss
Commerce	:	Dr. V. Rajendran
Business Administration	:	Mr. R. Veerappan i / c
Mathematics	:	Dr. M. Reni Sagayaraj
		Dr. K. Ravi
Physics	:	Mr. V. Pushparaj
	:	Dr. A. Albert Irudiyaraj
Chemistry	:	Mr. R. Mohan
Biochemistry	:	Mrs. A.C. Gomathi
Computer Science & BCA	:	Mr. L. Ravi
Computer Applications (MCA & M.Sc Comp. Science)	:	Mr. M. Maria Dominic
Social Work	:	Mr. Pochant Allan John
History	:	Mr. D. Leslin
Management Studies	:	Mr. S. Suresh Joseph
Physical Education	:	Mr. A. Bento Devaraj
College Librarian	:	Mr. J. Sunderraj
Office Superintendent	:	Mr. S. Jeyaraju
Teacher Representatives	:	Dr. C. Maria Joseph Bosco
		Associate Professor.

Mr. S. Joseph

Assistant Professor

- Experts from Outside** :
- Mr. E. Srinivas, GM-HR
Jubilant Retail,
No.114, 2nd Floor,
5th Cross, Royal Hermatage,
Gottigire, Bannakatte Road,
Bengaluru - 560 083
 - Dr. Sagayaraj Francis
Associate Professor
Pondicherry Engineering College
Puducherry.
 - Dr. Bhushan D. Sudhakar,
Reader, Dept. of International Business,
School of Management, Pondicherry University,
Puducherry – 605 614
 - Dr. D. Lakshmanan
Chairman & Managing Trustee,
Quality Management Institute,
No.57/24, Hindi Prasara Street,
Chennai - 600 017
- University Nominees** :
- Mr. M. Sekar
Associate Prof. of Chemistry,
A. A. Govt. Arts College, Villupuram – 605 602
 - Dr. (Major) K. Malathi
Associate Prof. of Economics
A. A. Govt. Arts College, Walajapet – 632 513
 - Dr. D. Siva
Principal
Arcot Sri Mahalakshmi Women’s College,
Villapakkam - 632 521
- Faculty nominated by the Principal:**
- Rev. Dr. A.T. Thomas, SDB,
Additional Principal
 - Rev. Dr. D. Maria Antony Raj, SDB,
Vice Principal (Shift - I) & COE
 - Rev. Fr. Praveen Peter, SDB,
Vice Principal (Shift - II)

The following members expressed their inability to attend the meeting.

1. Dr. C. Maria Joseph Bosco
2. Mr. S. Suresh Joseph
3. Mr. E. Srinivas
4. Dr. Bhushan D. Sudhakar,
5. Mr. M. Sekar

The 26th ordinary meeting of the academic council was held at 10.30 a.m. on Wednesday, 11th April 2012 in the DMT Hall. The meeting started with a prayer. Rev. Fr. Principal welcomed the gathering and briefed about the importance of the meeting. He thanked everyone for their valuable contribution and cooperation.

Rev. Fr. Principal made the following introductory remarks:

- ❖ The services of retiring Professors Dr. V. Prakash HOD of English, Dr. V. Rajendran HOD of Commerce and Mr. Pochant Allan John HOD of Social Work in the college are appreciated.
- ❖ Mr. R. Mohan Additional Vice Principal was appreciated for preparing the report of the 26th academic council meeting.
- ❖ Revision of syllabus is due for the year 2013 - 2014. The departments are requested to bear the following points in mind while preparing the syllabus.
 - The syllabus of each paper should contain the objectives, title, number of hours per week, number of credits and reference books.
 - There should be systematic follow up of the execution of syllabus
 - The syllabus should be scientific, innovative and creative in nature

Then the Principal readout the minutes of the 25th academic council meeting.

Mr. L. Ravi & Dr. Sagayaraj Francis suggested to include some more core papers during the revision of syllabus.

Mr. S. Joseph and Mr. D. Leslin suggested to include Alumni in the BOS and academic council. Rev. Fr. Principal replied that the BOS and academic council are constituted as per the guidelines of UGC.

Mr. D. Leslin requested the Chairman of the BOS to take necessary action to coordinate the members of BOS from Shift – I and Shift – II.

Mr. S. Joseph questioned the inclusion of some members of the PG BOS who are not handling PG classes.

Mr. R. Mohan suggested that even though some members of the PG BOS are not taking PG classes, participation in the BOS will be useful for them in future.

Rev. Dr. D. Maria Antony Raj insisted that the staff taking PG and UG classes are included for both UG and PG boards for practical purpose.

Rev. Fr. Principal also explained the purpose of including all the faculty members in both UG and PG BOS.

Mr. D. Leslin pointed out that action is not taken by the departments based on the suggestions made by the members of the academic council in the meetings and insisted for the action taken reports to be presented in the next academic council meetings. He also recommended for BOS meetings at least once in a year with the external members.

Rev. Fr. Principal replied that the management council and the governing body are the policy makers and may take suitable action in this regard.

Mr. S. Joseph said that some of the points discussed in the academic council meeting are missing in the minutes.

Rev. Fr. Principal replied that issues are different from department to department and it will be carried out in the future.

Mr. R. Mohan said that it is with every care minutes are noted but still it is not possible to note down each and every point discussed in the meetings.

With these comments, the minutes of the previous academic council meeting were passed. Then Rev. Fr. Principal invited the HOD's of each department to present the minutes of the board of studies meetings 2011 – 2012.

Department of Value Education

Rev. Fr. Rector presented the minutes of the meeting of the standing committee of BOS. Mr. D. Leslin suggested that even the continuation of the existing syllabus should be approved by the full pledged BOS and not by the standing committee.

Mr. S. Joseph pointed out that the human rights syllabus for MBA course should be approved by the BOS of Value Education department. With these observations the minutes were passed.

Department of Tamil

Mr. P. Selvakumar presented the minutes of the meeting of the standing committee of BOS (UG). Mr. S. Joseph enquired about the deletion of Semmozhi Padathittam from the syllabus. Mr. P. Selvakumar replied that Semmozhi Padathittam is removed due to the policy of the new government. With these observations the minutes were passed.

Rev. Dr. A. Maria Soosai presented the minutes of the meeting of the standing committee of BOS (PG). Mr. L. Ravi pointed out that the mixing of theory and practicals in a single paper for examination may lead to practical difficulties for the students. He further suggested that theory and practicals can be conducted separately as I CA theory and II CA practicals. He also pointed out the missing of CA components in the syllabus. With these observations the minutes were passed.

Department of English

Mr. N. Aruldoss presented the minutes of the meeting of the standing committee of BOS (UG) and the minutes were passed without any comment.

Dr. V. Prakash presented the minutes of the meeting of BOS (PG). Mr. S. Joseph mentioned the printing errors on pages 20 & 21 and the necessity for a prescribed textbook for core subjects.

Mr. L. Ravi asked for clarification regarding the components of evaluation in the project report? With these observations the minutes were passed.

Department of Economics

Mr. J. Missiadoss presented the minutes of the meeting of the standing committee of BOS (UG) and the minutes were passed without any comment.

Mr. A. Periyannayagasamy presented the minutes of the meeting of the standing committee of BOS (PG). Mr. S. Joseph suggested to have separate boards for PG and M.Phil. With these observations the minutes were passed.

Department of Commerce

Dr. V. Rajendran presented the minutes of the meeting of the standing committee of BOS Commerce (UG). He also presented the following with respect to BCA

- ❖ Syllabus for Financial Accounting – I (semester - III)
- ❖ Syllabus for Financial Accounting – II (semester - IV)
- ❖ Question paper pattern for the above papers

Dr. K. Malathi suggested an economics paper in the second year for B.Com. With these observations the minutes were passed.

Dr. V. Rajendran then presented the minutes of meeting of the standing committee of BOS (PG). He explained the components for the project work.

Dr. D. Lakshmanan pointed out some of the printing mistakes to be corrected. With these observations the minutes were passed.

Department of BBA

Mr. R. Veerappan presented the minutes of the meeting of the standing committee of BOS and the minutes were passed without any comment.

Department of Mathematics

Dr. K. Ravi presented the minutes of BOS (UG). He made a special mention about mild change in the syllabus of Calculus paper in the I B.Sc Mathematics. Dr. D. Lakshmanan suggested to include more textbooks. With these observations the minutes were passed.

Dr. M. Reni Sagayaraj presented the minutes of BOS (PG) with special reference to the following.

- ❖ Revised syllabus for Number Theory and Cryptography for II M.Sc Mathematics
- ❖ Revised syllabus for Optimization Techniques paper for MCA course.

The BOS recommended that Optimization Techniques paper may be kept in the second or third semester instead of the first semester. With these observations the minutes were passed.

Department of Physics

Mr. V. Pushparaj presented the minutes of the meeting of the standing committee of BOS (UG) and the minutes were passed without any comment.

Dr. A. Albert Irudayaraj presented the minutes of the meeting of the standing committee of BOS (PG) and the minutes were passed without any comment.

Department of Chemistry (UG)

Mr. R. Mohan presented the minutes of the meeting of the standing committee of BOS (UG) and the minutes were passed without any comment.

Mr. R. Mohan also presented the minutes of the meeting of the standing committee of BOS (PG) and the minutes were passed without any comment.

Department of Biochemistry

Mrs. A.C. Gomathi presented the minutes of the meeting of the standing committee of BOS (UG) and the minutes were passed without any comment.

Mrs. A.C. Gomathi also presented the minutes BOS of PGDMLT. She read out the structure and the syllabus of the newly introduced PGDMLT course. With few observations the minutes were passed.

Mr. Pochant Allan John raised doubts about the testing and lab facilities for PGDMLT course.

Rev. Fr. Principal replied that we are going to have separate lab for Biochemistry and we will try to tie-up with premier institutes like CMC Hospital.

Department of Computer Science & BCA

Mr. L. Ravi presented the minutes of meeting of the BOS (UG) and the revised syllabus for III and IV semesters of B.Sc Computer Science. Dr. D. Lakshmanan suggested that more books can be added for reference. The members pointed out some of the typing errors from pages 84 to 91 of the academic council report containing the syllabus.

Mr. L. Ravi also presented the syllabus for I and II semester of BCA and the minutes were passed without any comment.

Department of Social Work

Mr. Pochant Allan John presented the minutes of the meeting of standing committee of BOS (PG) and the minutes were passed without any comment.

Department of Management Studies

Rev. Dr. D. Maria Antony Raj presented the minutes of the BOS and explained the internal components. He also briefed about the structure, syllabus, electives, project and the program objectives.

Dr. D. Lakshmanan made some suggestions regarding the electives papers.

Dr. Sagayaraj Francis expressed his view regarding the elective subjects of MBA and suggested to refer RDBMS of MCA syllabus.

Mr. L. Ravi suggested that Mathematics and Computer Science departments can be consulted while preparing syllabus for the computer related papers for MBA. He also recommended to include Computer and Mathematics teachers in the BOS.

Mr. D. Leslin proposed the following suggestions:

- ❖ Right to freedom may be included in the syllabus of Human Rights paper.
- ❖ Reference books should be included in Legal Aspects of Business paper.

Dr. M. Reni Sagayaraj pointed out the repetition of Game theory Unit – III and V in Applied Operation Research for Management.

Rev. Dr. D. Maria Antony Raj said that discrepancies will be rectified in the coming years and the syllabus pertaining to the other departments would be sent to the respective departments for the approval.

Dr. Sagayaraj Francis pointed out credits are not mentioned in the mark sheet.

Mr. L. Ravi questioned about the work load beyond 30 hours and the extra credits.

Rev. Dr. D. Maria Antony Raj replied that no extra charges are collected for those extra credits and extra credit papers are meant to make the students to learn more.

Dr. K. Malathi said that work load norms recommended by the university to be followed.

Rev. Fr. Rector said that because of the heavy competition in the world we need to motivate students and make it little compulsory to learn more. All other extra efforts are necessary to make the students successful in all aspects.

Rev. Fr. Praveen Peter said that the rural students are not motivated and they are not attending the Communicative English classes regularly and hence the Communicative English classes are made compulsory for I year students.

Mr. D. Leslin suggested that the communicative English can be brought under curriculum.

Rev. Fr. Principal said that following uniformity in work load for all the PG courses may not be possible. He also mentioned that some of the premier institutions are not following the government policy strictly and we should work for the true spirit of autonomy.

Mr. Pochant Allan John suggested that the CAT and MAT score can be considered for admissions to MBA. With these comments the minutes were passed.

Department of MCA & M.Sc. Computer Science

Mr. D. Maria Dominic presented the minutes of meeting of the BOS of MCA and M.Sc. Computer Science and the minutes were passed without any comment.

Mr. D. Maria Dominic also presented the syllabus for PGDCSA. The council approved the syllabus for PGDCSA.

The following are some of the fruitful discussions taken place:

- ❖ Rev. Dr. D. Maria Antony Raj, Controller of Examinations requested for the panel of external examiners for valuation of semester examination answer scripts. He also requested for scheme of valuation for MSW question papers. Mr. Pochant Allan John replied that the matter will be discussed in the department and appropriate decision will be taken
- ❖ Mr. J. Missiadoss asked for clarification regarding the requirement of M. Phil degree for the admission to Ph.D.
- ❖ Rev. Fr. Praveen Peter requested the COE to consult the concern teachers before allotting the valuation of PG answer scripts. Rev. Dr. D. Maria Antony Raj replied that all precautions are taken while allotting the papers for valuation.
- ❖ Rev.Fr. Principal insisted for the need of Research Methodology paper for Ph.D students and to follow the university guide lines for Ph.D course.
- ❖ Mr. S. Joseph asked that if a full time Ph.D student gets a government job; will he/she be allowed to continue?
- ❖ Rev. Dr. D. Maria Antony Raj said that individual deserved cases can be allowed to continue and complete.

External Members brief comments:

- ❖ Dr. D. Lakshmanan suggested for inter actions and tie-ups with the nearby industries. He also recommended for orientation courses for final year students. For Social Work students he insisted for social accountability, social ethics, personal management and industrial service. In MCA course curriculum, information system control may be included.
- ❖ For MBA students, more opportunities should be created to interact with management experts. The Director and the HOD should pay more attention towards the students and make them more potential and more skill full.

Concluding remarks of Rev. Fr. Principal

Our college is 60 years old. This college was started as a self-finance one and later on converted into aided. It continued to grow little by little and asserted the minority rights. In due course the autonomy was granted and the college has been re-accredited with 'A' Grade. He said that we cannot correct the past, instead we have to look ahead of the future, to plan all our activities and make our contributions in an effective manner. The spirit of the meeting is to look in to the contents and relevance of the academics. He requested to make the learning a happy one, more scientific, realistic and useful and to produce employable graduates.

Finally Rev. Fr. Principal thanked all the members of the academic council and the meeting concluded at 1.00 p.m.